

# Walmer Baptist Church

a Christian community, for the community, in the community

hello hello yeah yeah not too bad I saw it yeah take both parts of the take one whole so there article Eddie getting switch was

# Covid 19 Risk Assessment

**Assessment Date: 19 June 2020**

**by The Revd Seyan Tills, Janet Saunders & Kate Birrell**

This document is to be reviewed and revised in light of any changes to HM Government's "roadmap" for lifting Covid 19 restrictions, with particular reference to Places of Worship.

Date	28/6/2020								
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What are the hazards?	Who might be harmed and how?	Risk level <i>high</i> <i>medium</i> <i>low</i>	What is being done already?	What, if anything else, needs to be done to manage this risk	Action by whom?	Action by when?	Completed?
Person (s) known/unknown carrying Covid-19 virus and spreading infection.	<b>ALL</b> , but especially those over 70 and those with underlying health conditions.	Low to medium		Remind all church attenders to follow public health messages from UK Government and Public Health England especially regarding hygiene, social distancing and transmission control.	Minister and Managing Trustees	Ongoing	16 June 2020
As above	<b>ALL</b> , but especially those over 70 and those with underlying health conditions.	Low to medium		Statutory advice notices to be displayed at all points of entry.			16 June 2020
As above	<b>ALL</b> , but especially those over 70 and those with underlying health conditions.	Low to medium		Noticeboard to display instruction to church attenders in vestibule.	Minister and Managing Trustees		16 June 2020
As above	<b>ALL</b> , but especially those over 70 and those with underlying health conditions.			Consideration should be given to the use of forehead temperature checks on entry if deemed an effective control measure.	Minister and managing Trustees	Ongoing monitoring of local churches' practice	

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Person (s) known/unknown carrying Covid-19 virus and spreading infection.	<b>ALL</b> , but especially those over 70 and those with underlying health conditions.	Low to medium	Hand sanitiser dispensers located at all points of entry/exit and key transition points in building.		Minister and Managing Trustees		16 June 2020
Weekly filling of hand sanitiser dispensers.	Volunteer	Low		Assign task to volunteer with PPE	Ministry Assistant	Weekly	
Control disposal of waste including tissues and anti-bac wipes	All users	Low to medium		Provide covered/swing bins with bag liners: ALL ROOMS including Sanctuary and toilets			24 June 2020
Routine weekly cleaning of facilities	Kate Birrell	Medium		All "touch surfaces" (e.g. door handles, handrails, surfaces, light switches) to be wiped with sanitiser. Gloves to be worn. Cloth to be disposed of.	Kate Birrell	Ongoing	

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Potential transmission of virus by occupying designated seating position	All users	Medium to high		Provide pack of anti-bac wipes in each designated pew for users to self-wipe touch points before leaving.		28 June 2020	26 June 2020
Observe social distancing when moving around the sanctuary	All users	Medium	One way entry/exit system introduced in sanctuary with floor markings.		Minister and Managing Trustees	Ongoing	16 June 2020
Transmission – Track and Trace record	All users	Low to medium	Clipboards and entry/exit log sheets provided at all points of entry/exit.		Minister and Managing Trustees	Ongoing	16 June 2020
Transmission risk – hygiene control	All users	Low to medium	Removal of pew cushions from designated pews for ease of cleaning	.	Minister and Managing Trustees		18 June 2020
		Low to medium	Pew Bibles removed to storage		Minister		16 June 2020

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		Low to medium	Publicity material removed to storage		Minister		16 June 2020
		Low to medium		Upholstered furniture to be taken out of use		Ongoing	
		Low to medium		Plastic chairs and tables to be wiped after use	All users	Ongoing	
Control use of rooms	All users	Low to medium		Hall, Lounge, Primary Room and Vestry* currently out of use (isolation room if needed)	All users		
Church Office	Minister Ministry Assistant Managing Trustees	Medium		Church Office Visitor and Access Control. Sanitiser and Anti-Bac wipes available for shared equipment and resources e.g. photocopier, computer, stationery, etc (Max 2 people).	Minister Ministry Assistant Managing Trustees	Ongoing	16 June 2020

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Hygiene control measure	All users	Low to medium		Public use toilets reduced to vestibule, and accessible. Paper towels, anti-bac wipes provided. hygiene advice notices displayed, Hand dryers out of use	Kate Birrell	28 June 2020	
Transmission Control Holy Communion	All Users	Low to Medium	Individual bread portions and wine in disposable glasses	Preparation and administration of Holy Communion when permitted.	The Minister	Review latest guidance re: Consumables	
Kitchen	All users	Medium		Government restrictions apply.	Catering Team	Ongoing review	
Transmission Control (Musicians)	Director of Music and others	Low to Medium	Musicians socially distance when playing	No wind instruments or singing	Director of Music		
		Low to Medium		Handling of music and/or music books. Regular use of Hand Sanitiser.	Musicians	Ongoing	
		Low to Medium		Anti-bac wipe instrument touch points before/after use	Musicians	Ongoing	

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Use of audiovisual equipment	volunteers assigned to tasks	Low to Medium		Regular use of hand sanitiser by operators and anti-bac wipe of touch points	Volunteers	Ongoing	
Use of gallery	all users	low to medium		Social distancing signage including "care on the stairs"	Minister		26 June 2020
Link corridor between sanctuary and school rooms	All users	Medium	During public occupancy no public access	Signage to be put in place	Minister		26 June 2020
Use of votive stand (transmission risk)	All Users	Low	battery-operated candles only	leave to rundown and then dispose of appropriately	Minister Ministry Assistant	ongoing	16 June 2020
Grounds Care	Grounds Team	Medium	All members of Team issued with guidance and 'track & trace' recording	PPE supplied as needed. Sanitiser provided.	Minister	Ongoing review	
Visitor displaying symptoms of Covid 19 whilst on premises	all users	High		Isolate in vestry until collected. PPE to be available and worn. Thorough clean area after use	Minister	When need arises	